

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2                                   **Board of Commissioners**  
3                                   **Regular Meeting Minutes**  
4                                   **November 12, 2019**  
5

6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10 was  
7 held on November 12, 2019, at Eastside Fire & Rescue Headquarters (HQ), located at 175  
8 Newport Way NW, Issaquah, WA 98027.  
9

10 **Present:**       Acting Chair Alan Martin  
11                   Commissioner Larry Rude  
12                   Commissioner Gloria Hatcher-Mays  
13                   Commissioner Anita Sandall  
14                   Board Secretary Jamie Formisano  
15                   Fire Chief Jeff Clark  
16                   Deputy Chief Greg Tryon  
17                   Deputy Chief Rich Burke  
18                   Finance and Administrative Director Lisa King  
19                   Budget Analysis Scott Faires  
20

21 **Audience:**   None  
22

23 **Absent:**       Chair Don Smith (*excused*)  
24

25 **Call to Order, Roll Call, and Flag Salute:** Acting Chair Martin called the meeting to order at  
26 4:00 p.m. and led the flag salute.  
27

28 **The regular meeting of King County Fire Protection District 10 (KCFD 10) was recessed**  
29 **and the Board of Volunteer Firefighters (BVFF) meeting was called to order at 4:01p.m.**  
30 **The BVFF meeting was adjourned at 4:03 p.m., and the regular meeting of KCFD 10**  
31 **was reconvened.**  
32

33 **Special Presentations/Recognitions:** Welcomed and introduced Lisa King, Finance and  
34 Administrative Director.  
35

36 **Public Comment:** None  
37

38 **Consent Agenda:** Items listed below were distributed to the Board in advance for review  
39 and enacted with one motion. IT WAS MOVED BY COMMISSIONER RUDE, SECONDED  
40 BY COMMISSIONER SANDALL TO: Approve the Consent Agenda. MOTION CARRIED, 4  
41 – 0.

42 **2. Agenda Bill D10-2019-19 Board Minutes and Financial Recap:**

- 43       • Regular Meeting Minutes
  - 44       • Financial Recap
- 45

46 **General Administrative Discussion:**

47 **October Revenue and Expense Report:** Included in packet.  
48

49 **Fire Chief Briefing:**

- 50 • PFAS: The Department of Health is moving forward with the public portion of action levels,  
51 which sets the ability for DOE to setup cleanup standards. The EF&R Board will consider  
52 two contracts at the November 12 Board meeting. The PFAS Executive Committee will  
53 convene following the signing of the agreements to discuss steps moving forward.  
54 • 2016-2018 Financial Audit Report Out: Vice Chair Martin will represent the Board at the  
55 Financial Audit Report Out on November 14 at 3:00 p.m. The audits contain no findings  
56 and the performance audit still needs to take place. Discussed the scope of the  
57 performance audit, which include compliance with internal controls, policies, and bid laws.  
58 The King County Fire Commissioners hosted the State Auditor and their presentation may  
59 provide insight to audit processes and requirements.  
60 • EF&R Agenda Review: Reviewed the November 14, 2019 agenda.

61  
62 **Committee Reports:**

63 EF&R Finance Administrative Committee: *(no meeting held)*

64  
65 Local 2878: Briefed on the successful election cycle and efforts by the Local. The Fill the  
66 Boot fundraiser raised approximately \$20,000. Discussed new representation from the Duvall  
67 and Snoqualmie bargaining groups.

68  
69 Reserve Workgroup: None.

70  
71 **New Business:**

- 72 1. Agenda Bill D10-2019-20 (2020 Revenue and Expenditure Budget): Reviewed the budget  
73 and discussion ensued. IT WAS MOVED BY COMMISSIONER HATCHER-MAYS,  
74 SECONDED BY COMMISSIONER RUDE TO: Approve the 2020 Revenue and  
75 Expenditure Budget as presented. MOTION CARRIED, 4 – 0.  
76  
77 2. Agenda Bill D10-2019-21 (Ad Valorem Tax Request for 2020): IT WAS MOVED BY  
78 COMMISSIONER RUDE, SECONDED BY COMMISSIONER SANDALL TO: Approve  
79 Resolution 19-03 setting the regular property tax levy and the Unlimited General  
80 Obligation Bond property tax levy for the calendar year 2020. MOTION CARRIED, 4 – 0.  
81  
82 3. Agenda Bill D10-2019-22 (Imposition of FBC for 2020): IT WAS MOVED BY  
83 COMMISSIONER HATCHER-MAYS, SECONDED BY COMMISSIONER RUDE TO:  
84 Approve Resolution 19-04 setting the Fire Benefit Charge amount for the calendar year  
85 2020. MOTION CARRIED, 4 – 0.  
86  
87 4. Agenda Bill D10-2019-23 (Resolution 19-05 Establishing Additional Audit Officer(s)): IT  
88 WAS MOVED BY COMMISSIONER HATCHER-MAYS, SECONDED BY  
89 COMMISSIONER SANDALL TO: Approve to adopt Resolution 19-05 establishing  
90 additional Acting Auditing Officer(s). MOTION CARRIED, 4 – 0.

91  
92 **Old Business:**

- 93 1. Maple Hills Fire Station 79 Update: The HOA Board will be meeting this week and an  
94 update will be provided at the December meeting.  
95 2. Training Sessions: Agreed to discuss the [D10 Policy Manual](#) and the Training process  
96 reviewed at December Board meeting. The agenda item will also review the equality of  
97 Board members attending trainings as well as limiting training to the budgeted amount.  
98 Discussed Board members involvement on the [King County Fire Commissioners](#)  
99 [Association Board](#) and their respective training policies.

- 100  
 101 **Good of the Order:**  
 102 • Commissioner Sandall has tickets available for Snoqualmie Pass Fire and Rescue  
 103 Annual Ball.  
 104 • Requests of Commissioners regarding the Reindeer Engine should be directed to  
 105 Captain Johnson.  
 106 • Congratulations to the re-elected Commissioners.

107  
 108 **Calendar Review:**

- 109 • EF&R Board Meeting – November 14, 2019, 4:00 p.m., HQ  
 110 • FAC – November 27, 2019, 12:00 – 1:00, HQ **(To be rescheduled/cancelled)**  
 111 • EF&R HQ Closed – November 27 at noon – November 29, 2019  
 112 • District 10 Board Meeting – December 9, 2019, 4:00 p.m., HQ  
 113 • EF&R Board Meeting – December 12, 2019, 4:00 p.m., HQ  
 114 • EF&R HQ Closed – December 23-27, 2019  
 115 • EF&R HQ Closed – January 1, 2020  
 116 • Recruit Graduation – January 28, 2020 *(Save the Date)*  
 117 • Fireground 101 – May 16, 2020 *(Save the Date)*  
 118 • Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m., Issaquah City Hall  
 119 • Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m., Sammamish City Hall  
 120 • Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Carnation City Hall  
 121 • North Bend City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Mt. Si Senior Center

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 123 **Adjournment:** Acting Chair Martin adjourned the meeting at 4:39 p.m.


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 125 **Signing of Documents:**

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 128 Commissioner

  
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 Commissioner

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 Attestation: District Secretary