

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2                                   **Board of Commissioners**  
3                                   **Regular Meeting Minutes**  
4                                   **January 6, 2020**

5  
6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10 was  
7 held on January 6, 2020, at Eastside Fire & Rescue Headquarters, located at 175 Newport  
8 Way NW, Issaquah, WA 98027.

9  
10 **Present:**       Chair Don Smith  
11                   Commissioner Alan Martin  
12                   Commissioner Larry Rude  
13                   Commissioner Gloria Hatcher-Mays  
14                   Commissioner Anita Sandall  
15                   Board Secretary Jamie Formisano  
16                   Fire Chief Jeff Clark  
17                   Deputy Greg Tryon  
18                   Deputy Chief Ben Lane  
19                   Finance and Administrative Director Lisa King

20  
21 **Audience:**   None

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23 **Absent:**       None

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25 **Call to Order, Roll Call, and Flag Salute:** Chair Smith called the meeting to order at 4:00  
26 p.m. and led the flag salute.

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28 Board Chair Smith moved agenda item: Annual Elections, to the beginning of the meeting.

29  
30 1. Board of Commissioner Elections and Committee Appointments:

- 31       • District 10 Board Chair: IT WAS MOVED BY COMMISSIONER RUDE, SECONDED  
32       BY COMMISSIONER SMITH TO: Nominate and elect Commissioner Hatcher-Mays  
33       to serve as District 10 Board Chair. MOTION CARRIED, 5-0.  
34  
35       • District 10 Board Vice Chair: IT WAS MOVED BY COMMISSIONER MARTIN,  
36       SECONDED BY COMMISSIONER HATCHER-MAYS TO: Nominate and elect  
37       Commissioner Sandall as Vice Chair. MOTION CARRIED, 5-0.  
38  
39       • District 10 EF&R Board Representative Position 1: IT WAS MOVED BY  
40       COMMISSIONER MARTIN, SECONDED BY COMMISSIONER SMITH TO:  
41       Nominate and elect Commissioner Rude as Representative to the EF&R Board.  
42       MOTION CARRIED, 5-0.  
43  
44       • District 10 EF&R Board Representative Position 2: IT WAS MOVED BY  
45       COMMISSIONER RUDE, SECONDED BY COMMISSIONER SMITH TO: Nominate  
46       and elect Commissioner Martin as Representative to the EF&R Board. MOTION  
47       CARRIED, 5-0.  
48

- District 10 EF&R Alternate Board Representative: IT WAS MOVED BY COMMISSIONER HATCHER-MAYS, SECONDED BY COMMISSIONER SANDALL TO: Nominate and elect Commissioner Hatcher-Mays as an Alternate Representative to the EF&R Board. MOTION CARRIED, 5-0.
- District 10 Finance Administrative Committee (FAC) Representative(s): Chair Hatcher-Mays appointed Commissioner Rude to represent District 10 on the Finance Administrative Committee as primary and Commissioner Martin as an alternate.

**Public Comment:** None

**Special Presentations/Recognitions:** None

**Consent Agenda:** Items listed below were distributed to the Board in advance for review and enacted with one motion. IT WAS MOVED BY COMMISSIONER RUDE, SECONDED BY COMMISSIONER SMITH TO: Approve the Consent Agenda. MOTION CARRIED, 5 – 0.

1. Agenda Bill D10-2020-01 Board Minutes and Financial Recap:

- Regular Meeting Minutes
- Financial Recap

**General Administrative Discussion:**

December Revenue and Expense Report: Included in packet.

**Fire Chief Briefing:**

- PFAS: The Executive Committee will be meeting next week to discuss the scope of work for Phase I.
- NORCOM: The Executive Board declined renewal of the employment contract of Executive Director Orr. Director Orr performed very well for the years he was leading NORCOM. There will be a national search conducted for a replacement.
- Weather Trends and Contingency Planning: Due to the imminent weather this summer, staff is strategically planning responses and resources in preparation for the Wildland season.
- Reviewed the EF&R Agenda for the January 9, 2019 Board meeting (*posted on website*). Discussion ensued.
- State Auditor: State Auditor is on site conducting the Performance Evaluation over the next few weeks.
- Station 78 Flooding: Reviewed the impacts of the flooding at Station 78 on Friday, December 20, 2019. Crews were back in quarters on December 24, 2019. The insurance company has been extremely responsive. The Station has been decontaminated and the HVAC is scheduled to be serviced. Currently, expenses incurred are approximately \$10k due to overtime costs. Discussed mitigation and how to move forward to protect property and reduce community impacts.

**Committee Reports:**

EF&R Finance Administrative Committee: (*no meeting held*)

Local 2878: None.

Reserve Workgroup: None.

**Regular Business:**

- 100 2. Agenda Bill D10-2020-02 (Revised Policy Manual): Recommended amending Section  
 101 15.1, first sentence, to read, " In keeping with the need for continuing in-service training  
 102 and development, the Board...". IT WAS MOVED BY COMMISSIONER RUDE,  
 103 SECONDED BY COMMISSIONER SMITH TO: Approve the revised District 10 Policy  
 104 Manual as amended. MOTION CARRIED, 5 – 0.
- 105
- 106 3. Paperless Board Meetings Discussion: The Board supports the benefits of reduced  
 107 waste and administration time as it relates to the preparation of the Agenda packets.  
 108 The Board unanimously agreed to eliminate agenda packets and agreed to have only  
 109 the first page of the agenda packet at each meeting. The Board Secretary will ensure  
 110 the Agenda packet is provided electronically prior to the meeting via the EF&R website  
 111 as well as projected on the screen during the Board meetings.
- 112
- 113 4. 2020 Training and Education Opportunities: Discussed the upcoming training  
 114 opportunities for 2020 and the associated Board meeting deadlines to ensure timely  
 115 accommodations are completed. The Board Secretary will distribute the Request to  
 116 Attend form for the Commissioners to utilize. Commissioner Sandall requested to attend  
 117 three training offerings, in which the Board Secretary will add to the February Board  
 118 meeting for Board approval. The Board discussed Commissioners attending training and  
 119 development opportunities in a strategic manner. Discussed the potential of hosting a  
 120 retreat for the Board to discuss goals, objectives and strategic planning. Chief Clark and  
 121 the Board Secretary will work with Chair Hatcher-Mays.

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123 **Executive Session:** None

124

**Good of the Order:**

- 125
- 126 • Rosenbauer Electric Truck Show & Tell. January 16, 2020, 10:00 a.m., HQ (*flyer attached*)
  - 127 • Fire Benefit Charge mailer has been distributed and the petition to appeal is due January  
 128 30, 2020.
  - 129 • Commissioner Smith was thanked for his leadership as Board Chair.

130

**Calendar Review:**

- 131
- 132 • King County Fire & Commissioners Banquet – January 8, 2020, 5:00 p.m., Emerald Downs
  - 133 • EF&R Board Meeting – January 9, 4:00 p.m., HQ
  - 134 • Electric Rosenbauer Concept Truck Show & Tell – January 16, 2020, 10:00 a.m., HQ
  - 135 • FAC – January 22, 2020, 12:00 – 1:00, HQ
  - 136 • Legislative Day – January 28, 2020, Olympia (**RSVP required by 1/10/20**)
  - 137 • Recruit Graduation - January 30, 2020, 6:00 p.m., River of Life Fellowship, Kent (**DATE CHANGE**)
  - 138 • District 10 Board Meeting – February 10, 2020, 4:00 p.m., HQ
  - 139 • EF&R Board Retreat – February 26 or 27 (*Save the date*)
  - 140 • Fireground 101 – May 16, 2020, Bellevue Training Facility (*Save the Date*)
  - 141 • Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m., Issaquah City Hall
  - 142 • Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m., Sammamish City Hall
  - 143 • Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Carnation City Hall
  - 144 • North Bend City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Mt. Si Senior Center

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146 **Adjournment:** Chair Hatcher-Mays adjourned the meeting at 4:45 p.m.

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148 **Signing of Documents:**

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151 Commissioner

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153 Commissioner

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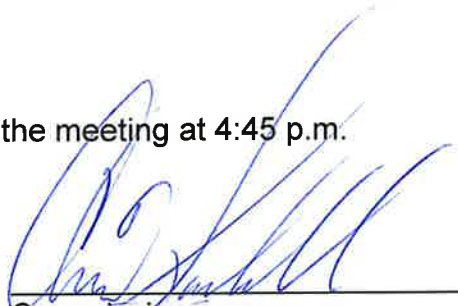
155 Commissioner

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Attestation: District Secretary